

## **COPIAH EDUCATIONAL FOUNDATION, INC. STUDENT APPLICATION PROCEDURE**

### **Dear Prospective Parents:**

We appreciate the opportunity to provide information about the application procedure and a Schedule of Charges for Copiah Educational Foundation, Inc. We are pleased that you would consider giving our school the opportunity to be involved in your child's education. Please give careful attention to the information provided below if you desire to enroll a student at Copiah Educational Foundation, Inc.

- a. **STEP ONE:** A completed Student Application Form and a \$25.00 non-refundable Application Fee, per student, must be submitted to the School's office.
- b. **STEP TWO:** The Guidance Counselor will acknowledge receipt of your Student Application form and schedule a date for testing. A placement test will be given to all prospective students for grades second through twelfth.
- c. **STEP THREE:** Upon notification of acceptance, the parent must make all required payments.
- d. **STEP FOUR:** Per State Law students must submit a current Immunization Compliance (Form 121) and Birth Certificate. Form 121 must be updated with immunizations for students entering 4K and 7<sup>th</sup> grade.

**\*All MEMBERSHIP, REGISTRATION, INSURANCE ASSESSMENT and BUILDING ASSESSMENT FEES ARE NON-REFUNDABLE\***

**\*\* COPIAH EDUCATIONAL FOUNDATION, INC. NOW INCLUDES COMMUNICATION VIA TEXT MESSAGING AS WELL AS EMAIL. THE EMAIL ADDRESS(ES) AND MOBILE NUMBER(S) SUPPLIED ON THE APPLICATION WILL BE USED FOR CORRESPONDANCE.**

### **IMPORTANT FACTS**

Copiah Educational Foundation, Inc. will not enroll any student who has not met all requirements for enrollment.

**Copiah Educational Foundation, Inc. does not discriminate on the basis of race, color, national or ethnic origin in the administration of its admission and registration policies.**

2020-2021

**COPIAH EDUCATIONAL FOUNDATION, INC  
STUDENT APPLICATION**

Office \_\_\_\_\_ Database \_\_\_\_\_  
Bookkeeping \_\_\_\_\_ Records \_\_\_\_\_

**STUDENT INFORMATION** (Please attach a current photo.)

Full Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Name to be called \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth \_\_\_\_\_

Applying for Grade \_\_\_\_\_ Applying for Year \_\_\_\_\_

Student lives with \_\_\_\_\_

**PARENT INFORMATION**

Did either parent graduate from Copiah? \_\_\_\_\_

Father \_\_\_\_\_ Year \_\_\_\_\_ Mother \_\_\_\_\_ Year \_\_\_\_\_ Maiden name \_\_\_\_\_

**FATHER'S NAME**

\_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

E-mail Address \_\_\_\_\_ Home Telephone \_\_\_\_\_

Mobile Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

**MOTHER'S NAME**

\_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

E-mail Address \_\_\_\_\_ Home Telephone \_\_\_\_\_

Mobile Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

2020-2021

**Siblings:**

NAME

AGE

GRADE

SCHOOL

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**GRANDPARENT(S) INFORMATION**

Did either grandparent graduate from Copiah? \_\_\_\_\_

Grandfather \_\_\_\_\_ Year \_\_\_\_\_

Grandmother \_\_\_\_\_ Year \_\_\_\_\_ Maiden name \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

**STUDENT'S EDUCATIONAL INFORMATION**

List all schools attended including kindergarten.

NAME OF SCHOOL

CITY, STATE

GRADES ATTENDED

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Answer the following **only** if they apply.

Mailing address of most recent school \_\_\_\_\_

Year the student entered the 7<sup>th</sup> grade: \_\_\_\_\_

Year the student entered the 9<sup>th</sup> grade: \_\_\_\_\_

(You may only be eligible in athletics for three consecutive years in Jr. High and four consecutive years in High School.)

**Please provide a copy of your transcript or last report card.**

Has this student been retained in a grade? \_\_\_\_\_ If yes, which grade? \_\_\_\_\_

Give a brief explanation: \_\_\_\_\_

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Has this student been suspended or expelled from a school? \_\_\_\_\_

Please describe the nature of any previous disciplinary problems \_\_\_\_\_

Does this student have particular physical, mental, or emotional needs? \_\_\_\_\_

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2020-2021

Does this student have physical, mental, or emotional problems which require special medication? \_\_\_\_\_  
If yes, please give a brief explanation:

\_\_\_\_\_

Briefly describe any special extra-curricular interests, hobbies, talents, or aptitudes. (Football, band, choir, art, etc...)

\_\_\_\_\_

\_\_\_\_\_

### **TERMS AND CONDITIONS**

- a. Copiah Educational Foundation, Inc. opens enrollment to college-bound students of any race, religion, color, creed or ethnic origin who meet the entrance requirements and strive both in conduct and achievement to maintain satisfactory progress.
- b. A new student and their family would have a probationary period that may include parent-teacher conferences, academic evaluations and disciplinary review. Admission to and continued enrollment in Copiah Educational Foundation, Inc. is at the sole discretion of the school.
- c. Information on current policies will be made available in the student handbook. School policies are subject to change. Policy changes will be announced by due notification.
- d. Applicants agree to abide by all school policies, rules and regulations, including provisions for dress codes and discipline. Copiah Educational Foundation, Inc. has full discretion in the discipline of students while at the school, including corporal punishment.

### **PARENT AGREEMENT**

I hereby certify that I have read this Student Application Form, including the Terms and Conditions Section. I do agree to comply with the terms and conditions stated therein and furthermore accept the conditions and requirements of all other official policies and procedures of Copiah Educational Foundation, Inc., including the payment of all fees and charges according to the published schedule of the school.

This application cannot be processed until the application fee is paid in full and the application is signed by the parents of the applicant.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

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### **For Office Use Only:**

Date Payment Received: \_\_\_\_\_ Payment amount: \_\_\_\_\_ Cash Receipt/Check Number: \_\_\_\_\_

Date family was contacted: \_\_\_\_\_

Testing date: \_\_\_\_\_

Date student was added to waiting list: \_\_\_\_\_

Date transcript received: \_\_\_\_\_